



Eligibility Requirements for REGISTRATION with the Ontario Art Therapy Association

1. Applications for Registered status with the Ontario Art Therapy Association (OATA) are accepted three times a year . . . **January 1, April 1, and September 1.**
2. The applicant must be a **Professional member**, in good standing, with the OATA for a **minimum of 6 months** prior to the beginning of the application process.
3. The applicant must provide a record of **1000 paid direct-client art therapy hours** required for registration, of which no more than 500 are to be accumulated in private practice. For the purpose of registration, these hours are accumulated only AFTER graduating from an Art Therapy institute, and are to be PAID / DIRECT-CLIENT Art Therapy hours. These hours are to be supervised by an approved Registered Art Therapist. (See attachment 1: sample “record of hour” sheets)
4. All Registered Art Therapists providing **supervision** for candidates must be **approved by OATA standards**. The supervisor must have registration status for at least 2 years, be currently practicing in the field of art therapy, and be in good standing with either the OATA or AATA. The designated supervisor must complete an application form, which can be obtained through the OATA Registration Chair.
5. If the applicant is accumulating hours from more than 1 agency, or has several Art Therapy supervisors, they should be aware of the documentation and signatures required at the time of termination (to alleviate the problem of acquiring these later). The appropriate forms are provided in the Registration Package, and can be requested from the Registration Chair if required in advance.
6. The **supervision requirements** are as follow:
Agency: 1 hour of supervision for every 20 hours of individual or group work
Private Practice: 1 hour of supervision for every 10 hours of individual or group work
7. The **registration package** is obtained upon request from the Registration Chair. This application must be completed in full before submission. If the package is incomplete, the Registration Committee cannot proceed, and the package will be returned at the applicant’s expense.
A **\$40.00 administration fee** is charged for the initial submission, and any re-submissions.
8. **Three copies** should be made of the application package. The original and 1 copy are submitted, and 1 copy kept by the applicant.
9. If **play therapy** is incorporated in any of the art therapy sessions, only one half of that session can be counted towards Art Therapy direct-client hours.

10. All applicants are required to have **professional liability insurance**.
A copy of this insurance must be included with the package submission. If the applicant is employed by an agency, a letter of confirmation is required to state insurance coverage.
Important: All Registered OATA members must maintain annual professional liability insurance, or their membership with the association becomes void.

NOTE: Registration status is calculated on a point system
(see attachment 2 : point system . . . copies of pg.16 and 17 of Registration pkg.)
A total of 34 points are required, and the following (#11, #12, #13, and #14) are optional ways to accumulate a portion of these points.

11. It is required that applicants keep all receipts of conferences, workshops, and seminars attended. These are submitted with the registration package.
12. It is required that applicants provide proof of workshops, seminars, and professional papers that they have presented; as well as any committee experience with an Art Therapy organization.
13. If an applicant has received personal therapy (10 sessions or more), a confirmation letter and/or receipt from the therapist is required.
14. Applicants can submit a personal portfolio (a minimum of 10 slides / pictures).

